



The 24th TIECA Study Abroad EXPO

April 3 – 4, 2010
Dusit Thani Hotel, Bangkok, Thailand
Time : 11.00 – 18.00 hrs.

REGISTRATION FORM

Please complete in **BLOCK LETTERS** or type & return to:

TIECA (Thai International Education Consultants Association)

503/30 KSL Tower, 18th Floor, Sri-Ayudhaya Road, Phayathai, Rajthavee, Bangkok 10400 Thailand

Tel. +66 2 642-6114 Fax. +66 2 642-6115 E-mail : manager@tieca.com

We would like to attend the 24th TIECA STUDY ABROAD EXPO and understand that our participation has to be re-confirmed by TIECA.

Section 1 - CONTACT DETAIL :

Institution:.....		CRICOS No.(Australia Only).....
Contact Person:.....	Department:.....	
Mailing Address:.....		
.....		
Tel:.....	Fax :	E-mail:

Section 2 - WORDING ON FASCIA :

(If you are sharing a booth, make sure you have clearly indicated which institution's name should appear first.)

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Section 3 - BOOTH :

By default, your booth will be set in the country, If you want your booth in a different section, please specify.

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Section 4 - REPRESENTATIVES ATTENDING : (Maximum **TWO** per Institution)

	First name	Surname	Position in Organization
1. <input type="checkbox"/> Mr. <input type="checkbox"/> Ms.
2. <input type="checkbox"/> Mr. <input type="checkbox"/> Ms.

Note: It is a TIECA regulation that only TIECA representatives may work in the booth.
Non-TIECA agents are forbidden to represent the institution at/or during the EXPO.

Section 5 - TYPE OF COURSES : You will offer in the fair:-

<input type="checkbox"/> Language Courses
<input type="checkbox"/> Secondary/High School programme e.g. GCSE, A & AS Level or IB
<input type="checkbox"/> Foundation Courses
<input type="checkbox"/> Undergraduate course e.g. BA, BSc
<input type="checkbox"/> Postgraduate course e.g. MBA, MSc
<input type="checkbox"/> Vocational Courses e.g. NVQs
<input type="checkbox"/> Other courses

Section 6 - INTERPRETERS : (representative from TIECA member only)

TIECA will provide you an interpreter at no additional cost and no refund can be given.
 Please indicate the company name of our members in this section, If you require working with any specific TIECA members :-

1. Saturday Sunday

2. Saturday Sunday

Section 7 - NETWORKING EVENT :

Cocktail Reception :

Friday 2nd April, 2010 at Dusit Hall, Dusit Thani Hotel (18.00 hrs.)

(**Maximum two attendees** for a booth and full information will be sent to you after your application is approved)

- No, we will not attend the Cocktail Reception.
- Yes, we confirm the participation of attendees of Cocktail Reception as the following:

	First name	Surname
1.	<input type="checkbox"/> Mr. <input type="checkbox"/> Ms.
2.	<input type="checkbox"/> Mr. <input type="checkbox"/> Ms.

Section 8 - BOOKING DETAILS :

Standard Booth : width 2 m. x 3 m. (6 Sq.Metres.) will provide

- One rectangular table,
- Four Chairs (for one booth);
- Two fluorescent lamps (4 watt)
- Fascia signage
- One Power point (Socket Outlet 5 Amp. 220 v.)

****Remarks : An additional chair will be charged @ THB 200. each**

Please Enter Numbers In relevant Boxes :-

Description	Early Bird Rate (Baht) <i>Due Prior 15 FEB'10</i>	Normal Rate (Baht) <i>Due Prior 20 MAR'10</i>	Quantity	Total (Baht)
1.Booth				
<input type="checkbox"/> 1.1 a single booth	75,000	79,000		
<input type="checkbox"/> 1.2 a sharing booth	n/a	96,000		
2. Additional Equipment (All price included VAT)				
<input type="checkbox"/> 2.1 Spotlight 100 w (standard)		700		
<input type="checkbox"/> 2.2 Lockable Cabinet		800		
<input type="checkbox"/> 2.3 Potted Plant (50-50 cm height)		500		
<input type="checkbox"/> 2.4 VCD & TV set		5,000		
<input type="checkbox"/> 2.5 Video & TV set		3,500		
3. Bank Charge fee for international transfer (Thai bank Charge)				1,000
Grand Total (Baht)				

Note : The above fees are inclusive of VAT 7%.

The payment received by TIECA should be the amount quoted above. The institution must be responsible for all bank charges made by its own bank for transferring money.

Section 9 - PROMOTION : Do you want to exempt application fee for prospective students enroll at the EXPO?

- Yes (Please specify :)
- No

Section 10 - PAYMENT DETAILS :

- Option 1-** Bank Draft: Payable to “*Thai International Education Consultants Association*” and send the draft to TIECA
- Option 2-** Bank transfer (*please fax Wire Transfer Slip to +66 2 642-6115*)

Account Name **Thai International Education Consultants Association (TIECA)**
 Account Number 013-6-08780-9
 Bank Krung Thai Bank Public Co., Ltd.
 Bank Address 513 Sri-Ayudhaya Road, Phayathai, Rajathevee, Bangkok 10400 THAILAND
 Bank Branch Sri-Ayudhaya Road
 Swift Code: KRTHTHBK

Section 11 - TERMS AND CONDITIONA FOR EXHIBITIORS :

Confirmation of participation :

TIECA reserves the right, at its sole discretion, to reject an application without assigning a reason and applications will only be willing to work with TIECA member. Participation in the Fair will be confirmed by TIECA and will be made definitive by forwarding the confirmation and receipt of payment/invoice.

Payment terms: All fees are payable in Thai Baht (THB) as indicated on the booking form and invoice. **To qualify for Early Bird rate booking, the payment must be made prior to 15 February 2010, otherwise the normal rate will be applied.** Entry to the fair, payment must be received in full by 20 March 2010 respectively.

****Any registration and payment received later than 21 March 2010 is subject to late fee of charge at Baht 10,000. All payment must indicate invoice number**

Cancellation:

- The following cancellation conditions apply:
- 6 weeks prior to the event = Full refund less bank fee and 7% VAT prepaid.
 - 4 - 6 weeks prior to the event = 50% refund less bank fee and 7% VAT prepaid.
 - Less than 4 weeks prior to the event = No refund.

Responsibility of Participant

To stay in their booth(s) at all times. To maintain the dignity and atmosphere of the TIECA EXPO, the Organizers reserve the right to reject any participant and to take any necessary steps to stop any disturbance of nuisance during the EXPO. The Organizers also reserve the right in their absolute discretion to eject from the EXPO any of the employees, agents or contractors of the Participant who breach this provision. Participants should therefore abide by all rules and regulations.

Section 12 - APPLICANT DECLARATION :

The person attending the Expo should sign this agreement.

Institution understands that this Agreement shall be legally binding between TIECA and the Institution only upon acceptance in writing by TIECA. Institution also understands that any changes in the information in this Agreement must be provided to TIECA in writing. This Agreement may be executed and delivered by facsimile and a facsimile signature shall be treated as an original.

On behalf of the Institution, I have read, understood and agreed to abide by the terms and conditions as set out above booking terms of the **24th TIECA Study Abroad Expo** as well as appeared on the attached documents.

Sign:	Print name:	Date...../...../.....
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Appendix :

- 1) Are you a member of (a) recognized accreditation organization(s)? e.g. ARELS, AUCC, British Council, ELICOS, FIYTO, NAFSA, NZQA, etc.
 - Yes (please specify):
 - No
- 2) Were you recommended to join TIECA Study Abroad Expo by a TIECA member?
 - Yes (please specify):
 - No. How did you find out about the EXPO?

